



2018 City Council Goals Update

Adopted February 12, 2018

GUIDING PRINCIPLE #1: SENSE OF COMMUNITY

Citizen Engagement	Department	Q1 Update	Q2 Update	Q3 Update	Q4 Update
Identify public involvement issues related to the land use process and complete the recommended CDC revision items. ⁰	Community Development	CCI is finalizing their recommendation to Council which is expected to be complete by April.	No change. CCI still working on a draft for submittal to Council.	CCI has transmitted report to Council; Council discussion scheduled for September 17 Work Session.	CCI Report approved by City Council on 11/19. CDC revisions pending.
Restore Citizen Vision Goals to the Comprehensive Plan.	Community Development	CCI to take on this topic following their work on public involvement in the land use process.	No change.	No change.	In progress. CCI working on for submittal to Council.

GUIDING PRINCIPLE #2: LAND USE AND QUALITY OF LIFE

Planning and Community & Economic Development

Complete the Three-Cities IGA process to protect the City's interest for the Stafford area.	Community Development	Meetings between the three cities' Mayors and City Managers have begun. Planning and legal staff from the three cities will support this work.	Legal staff developing a draft IGA for review by elected officials, expected in August.	Draft has been delayed but expected to be ready for review by Mayor and Council in early October.	Approved by West Linn Council 12/10 and by Lake Oswego Council. Not approved by all Tualatin, further negotiations underway.
Complete baseline inventory of significant land parcels and existing zoning to evaluate consistency with community goals. ¹	Community Development	Planning staff anticipate beginning this project in summer (Q3), beginning with mapping potentially developable land parcels.	No change - work to begin Q3.	Council has confirmed direction to initiate project; staff work beginning on inventory.	In progress. On Planning Docket.
Support efforts to repair and reopen the Willamette Falls Locks, including participation on the Willamette Falls Locks Commission authorized by SB 256.	Community Development	Willamette Falls locks Commission authorized by SB256 (2017) to begin meeting in April 2018.	Commission has met several times. At next meeting they will be reviewing an initial set of principles addressing potential governance and financial strategies.	Commission has met 5 times; continuing work on governance and finance options and guiding potential concepts for Oregon Legislature 2019 regular session.	Continuing progress being made.
Continue West Linn's Waterfront Planning Project with robust community engagement. ²	Community Development	Waterfront open houses are planned for April 3rd to discuss traffic options and April 5th to consider land use patterns for the area.	Current work focused on coordination of traffic options with ODOT following open house; coordination of land use work with West Linn Paper Company and PGE as they get their efforts moving. Council briefing planned for July 2.	Initial stakeholder meetings with PGE and West Linn Paper Company planning firms expected in Q4. Transportation discussions ongoing with ODOT.	In progress. PGE stakeholder meeting held with COWL. PGE master planning underway.
Pursue planning opportunities for the use of the Old City Hall property. ³	Parks/Community Development	Coordination of meetings between the City and several identified non-profits are planned for the second quarter of 2018 to explore possible temporary use of the space.	A brokers opinion of value has been obtained and staff is coordinating with the County on potential grant funds. Bond funding is being examined by Council and public input continues to be received on the topic. Temporary parking options are being explored with the Mill property.	Staff is reaching out to community groups to gauge their interest in continuing discussions on use of building.	In progress. Letter of Intent with Willamette Falls Area Heritage Coalition signed and due diligence process underway.

Transportation

Move forward Phase 1 of the Highway 43 Concept Plan project. ⁴	Public Works	Intergovernmental agreements for maintenance and development of Phase I of improvements to Highway 43 from northern City limits to Mary S. Young Park have been executed with ODOT. ODOT is currently preparing a Request for Qualifications process to select a project design team.	Procurement advertisement for final design consultant released on June 19 with proposals due July 10.	Executed right of way agreement with ODOT. Selected consultant for design. Currently negotiating final design cost agreement before starting design.	Coordinating with ODOT and consultant on negotiating design cost. Design costs are coming in very high and need to be reduced to align with project budget.
Complete planning process to amend the 2016 Transportation System Plan to include Willamette Falls Drive Streetscape Plan.	Community Development/Public Works	Scheduled to begin process in the third quarter of 2018.	No longer applicable due to bond passage, project moving forward as part of bond.	Project moving forward as part of GO Bond.	Design consultant selected and staff has completed negotiation of design consultant costs. Design services contract approved by Council 12/10.
Implement select high priority transportation/safety measures identified in the TSP. ⁵	Public Works	Some high priority transportation projects were identified during the bond process. This process is anticipated to advance in the third quarter of 2018.	Dependent on final bond project schedule determined by Council.	Dependent on final bond project schedule determined by Council.	Dependent on final bond project schedule determined by Council. Salamo/10th area improvements included in 12/10 design services agreement for WF Drive.
Explore improvements to 10 th Street and Salamo Drive traffic control. ⁶	Public Works	Scheduled to begin process in the third quarter of 2018.	Preliminary design review in process.	Project moving forward as part of GO Bond.	Design contract approved on 12/10.
Explore approaches to improve transit services and infrastructure. ⁷	Community Development/Public Works	Planned for third quarter of 2018. First activities to include learning more about Forest Grove's "Grovelink" system.	Preliminary data on Forest Grove's system has been shared by Council. Council has a trip scheduled to Forest Grove on July 24 to meet with the Deputy Director of Ride Connection and explore their transit system.	Completed joint funding application with Clackamas County through Tri-Met for proposed shuttle service between West Linn, Oregon City, and Tualatin. Council discussion with SMART Executive Director took place September 17, with follow up tour of SMART facilities planned. Forest Grove tour completed.	In progress.

GUIDING PRINCIPLE #3: SUSTAINABILITY

Fiscal Sustainability

Finalize project list for General Obligation Bond financing and refer measure to voters in May.	Finance	Project list finalization scheduled for early April. Council working on strategy and communication plans.	GO Bond approved by voters on May 5. Council has a project list and staff will be making recommendations on project amounts on June 25.	Parks detailed project list and public outreach process taken to Council for approval on September 18.	Transportation projects will be reviewed by Council as design develops. Governmental capital facilities allocations decided 12/3, need to finish allocations for facilities in the non-governmental category for 5% and 10% test.
Identify any deficits in City funds for Biennium 2020-2021 and make recommendations for expenditure reductions and/or new revenue sources. ⁸	Finance	Finance is working on refined projections with staff to get a more accurate accounting of our expected deficit for BN20-21 and is exploring recommendations to maintain a balanced budget.	No change.	The GO Bond issuance and audit have been high priorities for the last quarter. Regional solutions such as ensuring the City gets a fair share of proposed vehicle registration taxes and transportation dollars are being pursued. We are exploring a different approach to franchise management which is expected to have a positive revenue impact for the City.	In progress. Franchise management evaluation continuing. Providing IT support to Oregon City as a contract service.
Assess the City's legal services with the goal of optimizing quality and costs. ⁹	Council	Council direction required.	Assistant City Attorney position currently vacant. Legal services presently being contracted to Jordan Ramis with internal staff coordination and additional workload.	Legal service changes continue to be evaluated.	In progress. Evaluation of City Attorney postponed. Further discussion about structure of legal services planned.

Environmental Sustainability

Evaluate, prioritize, and incorporate environmentally sustainable practices in City activities and decision making. ¹⁰	Council	SAB is working on milestone recommendations and is expected to discuss this during their joint meeting with the Council on May 7. "Sustainability Impact" added to Council Agenda Bills to meet another milestone.	SAB and Council discussed additional sustainable milestones on May 7 and the SAB was provided guidance to focus on in their upcoming work.	SAB is planning to initiate a community education series on sustainability topics and is exploring ways to reduce plastics use in West Linn and create a climate action plan. Staff are working on updating and improving the City's recycling and garbage website to better align with regional providers.	The SAB has been working on planning the Sustainability Education Series that will take place in 2019. Five sessions/topics will be scheduled. The Board has also found consensus on sustainability priorities it hopes to work on in 2019.
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Utilities¹¹

Continue to engage the affected cities, Clackamas County, and Water & Environmental Services (WES) in governance discussions to protect West Linn ratepayer interests.	Council	The Utility Advisory Board scope includes wastewater and stormwater as provided in sections 44 and 45 of the Charter. Councilor Perry provided this clarity directly to the UAB on their scope including these systems. Councilor Perry continues to meet with the Electeds Forum and WES staff to represent West Linn in governance discussions.	Mayor Axelrod and Councilor Perry continuing meetings with WES Board to discuss governance (June 25th most recent meeting).	Mayor Axelrod and Councilor Perry continuing meetings with other affected agencies and WES Board to discuss governance.	Governance discussions being facilitated by Oregon Solutions.
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GUIDING PRINCIPLE #4: COMMUNITY INSTITUTIONS

Community Institutions

Strengthen relationship between Council, City staff and residents. ¹²	Council/Staff	Staff continues to coordinate well-attended community events throughout the year to bring people together and expects a great turn out at the citywide Earth Day Work Day event on April 21.	Council-Manager training offered on June 21. Council code of conduct currently under review.	Council code of conduct under review.	Council code of conduct adopted 11/19.
Improve communication and collaboration with West Linn-Wilsonville School District. ¹³	Council	The Mayor and City Manager have met recently with school administration and board members in addition to the regular contact and coordination staff has as a result of ongoing projects and joint event coordination (e.g. Library book collection in the schools, Kindergarden carnival, special Library programming during early release). School administration members recently attended a Council meeting and are following the parking district discussions. A joint meeting of the West-Linn Wilsonville School Board and City Council is planned for April 16.	Joint Council and School Board meeting occurred on April 16 with hopes for additional meetings in near future. City staff and the City Manager continue to work with the School District on ongoing issues and special projects.	City Manager and School Superintendent continue to work together on the High School Parking issue. Staff throughout the City maintain positive relationships with School district staff on a variety of projects and issues, from the Library to Public Works and Police matters.	Continuing.

GUIDING PRINCIPLE #5: CULTURAL DIVERSITY, EDUCATION, AND THE ARTS

Cultural Diversity, Education, and the Arts

Prepare to establish an Arts & Culture Commission. ¹⁴	Council/Administration	Brian Wagner with the Oregon Arts Commission provided a public presentation to the Council on March 5 that was promoted through City channels and directly to the NAP and EDC. On March 19 the Municipal Code was amended to specify an Arts and Culture Commission and Councilor Cummings issued a public call for people interested in the arts to expand the list of interested parties already identified.	Staff continues to work on background steps to move the Arts and Culture Commission forward. Meetings with Clackamas County Arts Alliance have occurred and an arts and culture inventory of the City is available and will be sent to the Council. Council direction on purpose and funding of the Commission still needed.	An Arts and Culture Town Hall took place on September 20th to increase community awareness of arts in our community and to encourage volunteers for our Arts and Culture Commission. Positions for this citizen advisory group were opened up on September 20. A West Linn arts inventory was provided to the Council.	Sufficient applications received to form commission with 2019 appointments.
Explore establishing a sister city relationship. ¹⁵	Council	Councilors have done some preliminary research. Further Council direction required.	Further Council direction required.	Councilor Perry had some initial conversations with other cities searching for interested sister cities.	Ongoing.

**Note: Superscript numbers refer to milestones developed by Council which will be referenced in status updates and can be found in a separate document.*