

2022



CITY OF
**West
Linn**

Community Advisory Group
Annual Reports

2022 Advisory Group & Neighborhood Association Annual Reports

Arts & Culture Commission

Group Leadership

Charity Hudnut & Susan Zundel, Co-Chairs

Meeting Times, Dates & Location

The West Linn Art & Culture Commission meets on the first Wednesday of each month at 5:00pm in the Community Room at the West Linn Library. The Art & Culture Commission met seven times in 2022.

2022 Accomplishments

- The ACC hosted a successful art exhibit at the library with local artists from West Linn in August.
- One ACC member hosted a booth at the Wednesday markets in the Historic Willamette neighborhood to promote awareness about the ACC.
- The group worked together to generate ideas to explore in 2023 to support local artists and cultures in the area such as being a contact of a local business is looking to support a local artist that would be a good fit.

2022 Challenges

- It was challenging at times to meet due to schedules. Evenings are harder than during the day at times.
- Emails get lost in translation instead of just calling a team member.
- No clear directions were really given at the beginning of the year which made it hard to know what was expected.

2023 Council Goalsetting

One commissioner shared: I do feel that there is a discrepancy between some members wanting to “do” events and just be a support for events or just a resource. The ACC needs to decide what we really need. Such as, do we want to hold events in conjunction with the Historical downtown committee? Parks & Rec? How can we be a resource for our community? A night with an artist at the library? An artist to come paint with patrons? Etc.

Any additional feedback to share with the City Council?

Wilsonville recently hired a full-time staff member overseeing their Arts, Culture, and Heritage initiatives. It was a reminder that not only is the Arts & Culture Commission an anomaly among our city's advisory groups, it's also an anomaly among our peer organizations throughout the region. If the City is truly committed to investing in arts and culture in our community, that should be reflected in the hiring plans.



2022 Advisory Group & Neighborhood Association Annual Reports

Committee for Citizen Involvement

Group Leadership

Shannen Knight, Chair

Vicki Olson, Vice-Chair

Meeting Times, Dates & Location

Fourth Tuesday of the month at 5:30pm. The CCI met six (7) times and all meetings were held virtually.

2022 Accomplishments

- Discussed CCI roles and responsibilities.
- Discussed and recommended updates to the CCI Bylaws.
- Discussed and recommended Council implements the 2018 CCI Report on Land Use Process.
- Discussed TIF District public engagement.
- Discussed a goal, purpose, and list of working group members to Council for the West Linn Waterfront Plan.
- Discussed a goal, purpose, and list of working group members to Council for the Hwy 43 Land Use and Neighborhood Connectivity Plan.
- Two CCI members attended nine CDC Code Amendments working group meetings.

2022 Challenges

- CCI being effective as there are uncertainties on its roles and responsibilities, which are not clear from the bylaws.
- Confusion in the community on engagement in development review projects versus land use planning projects.
- Larger land use planning projects were either wrapping up or not yet initiated, so there was a lack of public engagement plans for the CCI to review/recommend.
- The CCI was never at full capacity of seven members in 2022.
- Lingering effect of COVID on public participation.

2023 Council Goalsetting

- The CCI requests clear direction from Council on role/responsibility of CCI, i.e., focused on land use planning related engagement and compliance with Statewide Planning Goal 1, or on a broader scope dealing with other policy making issues and general community concerns. Update the bylaws accordingly.
- Direct the CCI to develop a guide of various public engagement tools the City could utilize to varying degrees depending on the scope/need of the planning project.
- Review of the West Linn Land Use Planning Process, CCI Report, July 17, 2018. Not action has been taken on this report yet. Requesting direction from Council on this report.

Any additional feedback to share with the City Council?

- The CCI requests a meeting with Council to discuss CCI roles/responsibilities.
- Council should consider appointing CAG members in December to avoid possible lack of quorum at beginning of calendar year before Council.



2022 Advisory Group & Neighborhood Association Annual Reports

Economic Development Committee

Group Leadership

Chair, Shannon Ilas

Vice Chair, Shannen Knight

Meeting Times, Dates & Location

- EDC meets the 2nd Thursday of each month, 6:00-7:30 pm.
- In 2022, the EDC met 8 times. (February, March, May, June, September, October, December.
- Four meetings were canceled due to lack of quorum, staff sickness and family emergency. (January, April, July, August and November).

2022 Accomplishments

1. Advised on criteria for American Rescue Plan Act (ARPA) grants for Business community – Business Recovery Grant and Façade Grant.
2. Created preliminary strategy for creating West Linn Tourism videos – plan to complete in Spring 2023 in collaboration with Mt. Hood Territories, West Linn Chamber of Commerce and Historic Willamette Main Street.
3. Strategized ideas on how to support West Linn’s business community including reducing barriers to doing business, creating a more diverse business community, improving business licensing process, supporting minority-owned and women-owned businesses. Will continue this work in 2023.
4. Supported work for proposed Tax-Increment Finance (TIF) Plan by nominating committee member Michael Bernert to advise on TIF Advisory Committee. EDC discussed and offered feedback for proposed TIF.
5. Reviewed existing West Linn Economic Development plans (2019 Strategy Action Plan; 2015 Comprehensive Plan; 2016 Economic Opportunities Analysis; 2011 West Linn Economic Development Plan) and agreed a new Work Plan should be crafted to focus and the drive work for FY24-FY25.
6. Shannon Ilas and Shannen Knight represented EDC on the 2022 Code Amendment Working Group.
7. Built relationship with Alena Schnarr, new Business Support & Economic Development Coordinator, a new position for the City of West Linn. Alena started staffing the EDC in May 2022. West Linn has not had anyone working in this role for 7 years. EDC feels positive about the strategies and work plan development, poising them to make some good progress in 2023.

2022 Challenges

1. Lack of clear Economic Development goals and direction from City Council.
2. Lack of quorum and staff emergencies created challenge of meeting regularly.
3. EDC noted that hiring new staff person was an accomplishment and also a challenge, in the sense that it takes time to build synergy with a new staff liaison.

2023 Council Goalsetting

West Linn's Economic Development Committee is currently working on developing and adopting a new Working Plan for FY24-FY25 Biennium and would like to focus our work in the following areas:

1. **Business Support + Entrepreneurism:**

- a. Continuing to work on creating a welcoming and diverse business community
- b. Finding grants & resources to help retain, support and expand businesses.
- c. Developing a way to support home-based businesses.
- d. Create a Hwy 43 business coalition and develop events/do outreach to support the growth and economic development of the business community on Hwy 43 corridor.

2. **Tourism Development:**

- a. Focus on continuing to promote West Linn as a tourism destination in collaboration with local and regional partners.
- b. Advise on Wayfaring & Branding Signage project, funded by ARPA dollars.
- c. Develop hotel tax ordinance and zoning recommendations.

3. **Highway 43 Economic Development & Planning Projects:**

- a. Support the Planning departments as needed on projects related to Economic Development including: Visioning for Hwy 43 Land Use & Neighboring Connectivity Plan, the proposed TIF and West Linn Waterfront Master Plan.

Any additional feedback to share with the City Council?

The EDC has a desire to create more synergy between other Community Advisory Group's (CAG's). Suggestion to gather all of West Linn's CAG's together annually or find a way to communicate/update each other the projects each CAG is working on.



2021 Advisory Group & Neighborhood Association Annual Reports

Historic Review Board

Group Leadership

Danny Schreiber, Chair

Scott Erwin, Vice Chair

Todd Jones, Council Liaison

John Floyd, Staff Liaison

Meeting Times, Dates & Location

Third Tuesday of every month at 6pm.

In 2022 the HRB held 10 regular meetings and one special meeting.

2022 Accomplishments

- Recommended amendments to Chapters 02, 25, and 58 of the Community Development Code, subsequently adopted by Council in May 2022 under Ordinance 1735.
- Conducted five quasi-judicial hearings for Class II Design Review were held by the HRB. These included alterations to Willamette Garage, West Linn Saloon, Historic City Hall, and a single family home in the Willamette Historic District.
- Provided input and direction on the successful implementation for a Certified Local Government (CLG) Grant from the State Historic Preservation Office (SHPO). The grant was used by the HRB and city staff to develop a virtual Historic Willamette walking tour.

2022 Challenges

- Existing Technology in Council Chambers is inadequate for hybrid public hearings.
- Public education on appropriate application of CDC, and ensuring decisions are made on objective findings and not emotions.
- Public confusion regarding the role and authority of HRB.

2022 Council Goalsetting

- Prioritize preservation strategies for McLean House, including provisions for security, maintenance and public access.
- HRB requests direction from Council to explore preservation of the remaining “bungalows” within the Willamette Falls Drive Commercial Design District, and develop options for their preservation within the Community Development Code.
- Establish clear process whereby HRB is able to ensure goals of CDC 25 (Historic District) and 58 (Willamette Falls Drive Commercial Design District) are met during city-initiated streetscape improvements to ensure aesthetic consistency and a coherent streetscape.
- Prioritize the appointment of property owners and occupants within the Willamette Historic District to the HRB.
- Prioritize enforcement and education of CDC requirements within the community.
- Increased outreach and resources regarding history of West Linn and role of HRB.

Any additional feedback to share with the City Council?

- The HRB encourages Council to investigate public parking options in Willamette to avoid impacts to the historic district and balance the needs of employees with the needs of patrons.



2022 Advisory Group & Neighborhood Association Annual Reports

Library Advisory Board

Group Leadership

Janet Dalgaard & Emily Hogan Co-Chair

Meeting Times, Dates & Location

The West Linn Library Advisory Board meets on the third Tuesday of every other month at 5:00pm in the Community Room at the West Linn Library. The Library Advisory Board met four times in 2022.

2022 Accomplishments

- This year our group worked on updating policies for the library as well as staying up to date as COVID restrictions changed.
- Also discussed issues that are important for the library's future; overdue fines, successful return to in-person library services, security, outreach to the underserved and approved the library's Strategic Goals.

2022 Challenges

- The group had challenges due to the pandemic, the ability to meet in-person & remote connectivity.

2023 Council Goalsetting

The board is looking forward to meeting in-person next year and think more can be accomplished with in-person meetings. Also mentioned was the format and agendas for the meetings; they help make the meetings very efficient. Members are looking forward to in-person meetings next year to help the library move forward with the knowledge collected as we transition back to "normal" & look forward to an effective next year.

Any additional feedback to share with the City Council?

None

2022 Advisory Group & Neighborhood Association Annual Reports

Parks and Recreation Advisory Board

Group Leadership

Vicky Handy, Chair

Meeting Times, Dates & Location

Second Thursdays 5:30-7:00pm (see next page for more info)

2022 Accomplishments

1. Our goals were to create a collaborative environment, keep strategic work prioritized, and follow a transparent plan. The Board identified the following activities that reflect our achievement of these goals.
 - a. Our monthly plan kept us on track.
 - b. Pre-meeting work to familiarize ourselves with the topic.
 - c. Convenient to have the option for remote participation.
 - d. We were not single-issue focused, and address a wide range of parks and rec activities. We covered many topics, such as McLean House, dog resources, disc golf, community gardens, unique environmental habitats protection, pickleball, the many community events and recreation activities, and addressed community concerns as they emerged.
 - e. As a Board we were transparent and maintained a collaborative and courteous environment for discourse. Many of the citizens who attended the meeting thanked us for really hearing their concerns.
2. The Parks and Rec staff and PRAB maintained strong relationships, communications and collaboration with volunteers, local teams, landowners, and other stakeholders.
3. We are proud of tackling issues that are potentially contentious with respect and effectiveness. We take citizen concerns seriously and provide solutions or request action that addresses citizen concerns.

2022 Challenges

1. We see the need for on-going efforts to address the issue of high pickleball demand in our parks and the noise impact on residents.
2. The uncertainty of Oppenlander is a risk.
3. McLean house transition will be a challenge.
4. Continuing to work through issues that slow down the implementation of GO Bond 1818 (Willamette trail and swim area), and retaining the funds for this strategic project.

2023 Goals

1. Sustain and implement the trail and swim area planned in the GO Bond 2018. Do not allow requests for investment to deplete the funds for these projects.
2. Pickleball resources that do not negatively impact residents.
3. McLean House transition.
4. Continue to look for options for a family indoor recreation center.
5. Ensure budgeting adequate staffing and recruitment for Parks and Recreation.

Any additional feedback to share with the City Council?

Our City Council Liaison, Mayor Jules Walters is leaving the Council. We have appreciated her advocacy and positive participation. We want to request that we have a collaborative and engaged City Council Liaison as her replacement.

Meeting Date	Meeting Discussion	Board Preparation in advance	Output from meeting
January 13	<ul style="list-style-type: none"> Introduction for new PRAB members 	<ul style="list-style-type: none"> None 	<ul style="list-style-type: none"> Powerpoint review of Parks and Rec Master Plan
February 10	<ul style="list-style-type: none"> Build PRAB Plan and framework for documentation 	<ul style="list-style-type: none"> Read Executive Summary of Parks and Rec Master Plan 	<ul style="list-style-type: none"> Plan Framework
March 10	<ul style="list-style-type: none"> Plan and Priorities 	<ul style="list-style-type: none"> Read draft and add input 	<ul style="list-style-type: none"> Minutes Updated Plan
April 14	<ul style="list-style-type: none"> Finalize plan, report to City Council and communications. Parks Update: including Community Survey Update, RecDesk Go Live report, Arbor Day / Earth Day Plans 	<ul style="list-style-type: none"> Read draft and add input 	<ul style="list-style-type: none"> Minutes PRAB Update for City Council
May 12	<ul style="list-style-type: none"> Disc Golf Communications Capital Projects Milestones 	<ul style="list-style-type: none"> Visit the Disc Golf course across from Willamette Christian Church 	<ul style="list-style-type: none"> Minutes PRAB Plan and Meetings schedule
June 9	<ul style="list-style-type: none"> Willamette Park Plans (trail, non-motorized boat launch, swim area) Preparation for Dog discussion 	<ul style="list-style-type: none"> Visit Willamette Park Review Bond Projects Visit dog area at MSY 	<ul style="list-style-type: none"> Minutes PRAB Update for City Council
July 14	<ul style="list-style-type: none"> Park resources for dogs 	<ul style="list-style-type: none"> Review Project Plan from Parks and Rec Staff 	<ul style="list-style-type: none"> Minutes
August 11	<ul style="list-style-type: none"> No meeting 		<ul style="list-style-type: none"> NA
September 8	<ul style="list-style-type: none"> Indoor Recreation Options 	<ul style="list-style-type: none"> Review Project Plan from Parks and Rec Staff 	<ul style="list-style-type: none"> Minutes
October 13	<ul style="list-style-type: none"> Community Gardens 	<ul style="list-style-type: none"> Visit Community Garden at Fields Bridge 	<ul style="list-style-type: none"> Minutes
November 10	<ul style="list-style-type: none"> Unique environmental habitats protection 	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> Minutes
December 15	<ul style="list-style-type: none"> Strategic review of progress 	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> 2022 Report for City Council



2022 Advisory Group & Neighborhood Association Annual Reports

Planning Commission

Group Leadership

Gary Walvatne, Chair

Charlie Mathews, Vice-Chair

Meeting Times, Dates & Location –

First and Third Wednesdays of the month. Work sessions begin at 6:00pm and public hearings begin at 6:30pm. Meetings were held in hybrid meeting format. The Planning Commission met 19 times and once in joint work session with City Council*.

2022 Accomplishments

- Planning Docket Discussions (Feb. 2, April 4*, July 20, Aug. 3, Aug. 17, Sept. 21,)
- HB2001 Briefing/Work Session (Feb. 2, April 4*, May 4)
- HRB Code Amendment Work Sessions (Feb. 16)
- Chap. 96 Code Amendment Work Sessions (July 20, Aug. 3)
- Tax Increment Financing Work Sessions (Aug. 3, Oct. 5)
- Accessory Dwelling Unit Work Session (Oct. 19, Nov. 16)
- CFEC Work Session (Oct. 19)
- MISC-21-13 Public Hearing (Jan. 19) – Two-year extension for 5-unit housing project DR-18-03
- CDC-21-01 Public Hearing (Jan. 19) – CDC Chapter 27 Code Amendments (FEMA Floodplain Regulations)
- DR-21-11 Public Hearing (March 16) – Food Cart Pod Design Review/Non-Conforming Structure
- VAR-22-01 Public Hearing (April 6) – Class 2 Variance to exceed 15% driveway grade
- CDC-22-01 Public Hearing (April 20) – HRB Code Amendments
- CDC-22-02 Public Hearing (May 18) – HB2001 Code Amendment Package
- MISC-22-01 Public Hearing (July 6) – Modification to Conditions of Approval for Willow Ridge Subdivision SUB-20-01
- CDC-22-03 Public Hearing (Aug. 17) – CDC Chapter 96 Code Amendments
- MISC-22-10 Public Hearing (Nov. 2, Dec. 7) – Two-year extension for 12-lot subdivision SUB-18-04
- MISC-22-12 Public Hearing (Dec. 21) – Two-year extension for Upper Midhill subdivision SUB-15-03
- Annual Report Discussions (Nov. 16, Dec. 7)
- Community Advisory Group Training (Jan. 25)

2022 Challenges

- Planning Commission and public engagement in virtual meetings
- Making progress on Planning Docket priorities

2023 Council Goalsetting

- Adoption of the HB2003 Housing Capacity Analysis and associated zoning amendments/housing policies to comply with HB2003 requirements
- Commencement of Housing Production Strategy to identify City policy positions and programs that move towards meeting future housing needs in the community

- Successful adoption of Clear and Objective code amendments for housing to comply with State statutes
- Successful adoption of ADU code amendments and CFEC code amendments
- Commencement of Waterfront Planning and Hwy 43 Planning projects
- Continued progress on docket projects
- Improvements to the Community Development Code for ease of implementation

Any additional feedback to share with the City Council?

- Planning Commission recommends restoring Assistant City Attorney position to provide better access for staff and advisory groups
- Long-term solution to funding and completing public facility improvements as opposed to piecemeal improvements as part of private development projects as there is limited buildable land left in the community



CITY OF

West Linn

2022 Advisory Group & Neighborhood Association Annual Reports

Public Safety Advisory Board

[[Inactive Board]]

2022 Advisory Group & Neighborhood Association Annual Reports

Sustainability Advisory Board

Group Leadership

Co-Chair: Greg Smith – began July, 2022

Co-Chair: Mike Carlson – incoming November 2022

Co-Chair: Kim Bria - outgoing November 2022

Co-Chair: Terence Shumaker – stepped down June 2022

Meeting Times, Dates & Location

- Sustainability Advisory Board (SAB) meets monthly, every third Thursday from 6 - 7:30 pm.
- Throughout 2022, the group conducted all of its meetings remotely, except for a retreat on October 10, 2022 held at the West Linn Adult Community Center.
- The SAB met ten times during 2021: January, February, March, April, May, June, August, September, October, and November. The July meeting was cancelled due to participation at the SAB booth in the West Linn Old Time Fair. The December meeting was replaced by a presentation to city council.

2022 Accomplishments

- Testified to City Council requesting staff time to navigate and meet Council Goals in reviewing the [West Linn Community Development Code](#) (CDC), and making recommendations.
- Completed the SAB 2022 Council Goals and Tasks document, including reviewing CDC codes and making recommendations to Council.
- Proposed a CDC Tree Code Update that has been added to the [Council Planning Docket](#).
- Completed enrollment in [Clackamas County Leaders in Sustainability](#), increased from initial two buildings to five, based on City's 2019 enrollment in the [PGE Green Future Impact Program](#).
- Engaged community members regarding issues of recycling and resilient landscaping and provided demonstration rides on electric bicycles at SAB'S [West Linn Old Time Fair booth](#).
- Addressed and continued work on 2022 Council Goal recommendations from Appendix C, "Climate Action Plan Items," of the *Sustainable West Linn Strategic Plan*.
- Championed a baseline energy audit, on which future energy reduction targets are based. Looking to separate buildings from energy in water pumping—as well as street lighting to get clear sense of power expenses for city buildings.
- Facilitated eight workshops in the SAB [Sustainability Education Series](#).
- Explored curbside compost recycling options and the implementation of comingling compostables with yard debris.
- Conducted a retreat in October to set SAB goals for 2023.

2022 Challenges

Please describe challenges your group faced in 2022

- Continue advocating for Council to hire city personnel to support and advance sustainability work to accomplish the city's climate action goals.
- Attracting participants for the SAB Education Series due to spotty marketing efforts and staff turnover.
- Accurate and timely communication of SAB meeting discussion that informs City Council members of SAB priorities. Prefer more direct communication and representation to Council throughout the year to increase accountability and direct input from Council.

- Receiving Council goals independent of SAB recommendations to Council.
- Receiving staff guidance on how to proceed with Council goals, with a current staff liaison gap.
- Making multiple requests to Council for staff time to complete Council goals.
- Having a Council Liaison alternate representative for consistent feedback to other Council members.

2023 Council Goal setting

What issues do you think the Council should be thinking about as they go into their annual goalsetting? Do you have recommendations about how the issues could be resolved? Council will take this advice into consideration as they prepare for goalsetting.

NOTE: Italicized references in goals 2 – 7 reference the Climate Action Plan items in Appendix C of the [Sustainable West Linn Strategic Plan](#).

1. Hire a sustainability consultant to review already existing Sustainability and Climate Action Plans with the aim of proposing a course of action that could be pursued when the City hires a part- or full-time sustainability coordinator.
2. Enroll the city in the Columbia-Willamette Clean Cities Coalition to make use of their grant-writing services. *(Energy, Goal 1)*
3. Create a dashboard for the City website that tracks monthly use of electricity, gas, and water so the public can see the impact of policy changes aimed at reducing greenhouse gas emissions and natural resource consumption. *(Energy, Goal 1, Water, Goals 1 & 2)*
4. Adopt a resolution aimed at increasing sustainability considerations in capital improvement planning. *(Materials Management, Goal 1)*
5. Revise the City's tree code with the intention of protecting and expanding the urban canopy (use Milwaukie, Oregon's current tree code as a model). *(Natural Areas, Goal 1)*
6. Reduce water run-off by pursuing three strategies: tiered water-pricing, more extensive use of bioswales throughout the city (especially with regard to city-sponsored road improvements), and the adoption of codes that encourage the creation of grey-water systems in public buildings, businesses, and homes. *(Water, Goals 1 and 2)*
7. Continue converting the City's fleet to electric vehicles, install more EV charging stations (including fast charging) throughout the city, and replace current gas-powered landscaping equipment with electric-powered equipment. *(Energy, Goal 1)*
8. Continue supporting and publicizing the SAB education series.

Any additional feedback to share with the City Council?

None



2022 Advisory Group & Neighborhood Association Annual Reports

Transportation Advisory Board

Group Leadership

Greg DiLoreto, PE – Chair

Rich Faith – Vice Chair

Meeting Times, Dates & Location –

Meeting dates – 2/23 – virtual, 4/27 – hybrid, 6/22 – hybrid, 8/24 – hybrid, 10/19 – hybrid

Generally, meetings are 3rd or 4th Wednesday of the month, bi-monthly. Located at West Linn City Hall in the Bolton Conference Room at 6 pm and virtual via WebEx. Including December, the board will have met 6 times this year.

2022 Accomplishments

- Greg DiLoreto was selected to represent the TAB on the City's HB 2001 compliance committee.
- The TAB received reports on Chapter 96 of the West Linn City Code regarding street improvements and on improvements to Salamo/10th street improvements.
- Work continues on the implementation of the GO bond transportation projects.
- Continually monitored ODOT's planned I-205 Improvement Projects, particularly those requiring coordination with the City's Willamette Falls Drive Concept Plan.
- The TAB held a discussion on the use of roundabouts. The TAB has asked staff to provide more information on roundabouts and regulations in place in other nearby jurisdictions regarding their use.
- The City was successful in obtaining over \$3 million in Regional Flexible Funds for use on Willamette Falls Drive.
- A joint meeting was held with the City Council on May 2nd to discuss transportation issues affecting West Linn.

2022 Challenges

- As in 2021, the TAB is still concerned regarding the time it takes for ODOT to complete work on the highway 43 project improvements with the City GO bonds.
- The continued lack of ODOT interest in highway 43.
- The lack of multi-modal options.
- A lack of funding for waterline improvements, which is impacting the ability to overlay streets.
- Achieving the goal of an 80-pavement condition index (PCI) for all West Linn streets as recommended by the TAB in 2021.

2023 Council Goalsetting

- Continue working with neighboring cities and Clackamas County with respect to tolling on I-205. Identify the issues resulting from tolling that will affect West Linn and advocating for resolutions that will minimize the impact to West Linn residents.
- Advocate that ODOT provide pavement maintenance to Highway 43 through West Linn.
- Continue working towards a multi-modal transportation system, including an expanded public transit service, micro-mobility and the infrastructure to support electric vehicles.

Any additional feedback to share with the City Council? None

2022 Advisory Group & Neighborhood Association Annual Reports

Utility Advisory Board

Group Leadership

Chair - Jocelyn Pease

Vice Chair - Dean Wood

Meeting Times, Dates & Location

Target is to meet every other month on the second Tuesday, though some meetings were cancelled due to lack of quorum or timing to allow for additional information to be provided in connection with 1-205 waterline project.

Tuesday, February 8, 2022

Tuesday, April 12, 2022

Tuesday, June 14, 2022

- Tuesday, August 9, 2022
- Tuesday, December 13, 2022

2022 Accomplishments

- Considered funding options for I-205
- Requested additional information regarding analysis of potential alternatives to the I-205 waterline project to confirm that the I-205 water project is still a lower cost, lower risk project than other available alternatives
- Considered updates regarding capital projects and funding limitations for same

2022 Challenges

- Lack of clarity regarding limitations on UAB members
- Prior Water Master Plan is from 2008, and new Water Master Plan is in progress, so (apart from I-205 project) unclear as to what capital project priorities will be in the near term

2023 Council Goalsetting

- Consider lessons learned from General Obligation bond failing; revenue bond will also require voter approval.
- Consider capital project priorities from new Water Master Plan and funding limitations for same
- In analyzing possible rate increases, consider funding adequate for 1-205 waterline and priority capital projects.

Any additional feedback to share with the City Council?

None

2022 Advisory Group & Neighborhood Association Annual Reports

Youth Advisory Council

Group Leadership

Annamika Konkola, Chair

Jake Frazier, Vice Chair

Karina Rower, Secretary

Nate DeMoro, Treasurer

Meeting Times, Dates & Location

During the 2022-2023 school year: Second Tuesday of the month at 4:00 pm over WebEx. September meeting was held in-person at the West Linn Public Library.

Meetings were typically held on the second and fourth Tuesdays of the month from January-June of the previous school year. The YAC met over 10 times in 2022.

2022 Accomplishments

2021-2022 school year:

- In January, hosted Police Chief Mahuna to share about West Linn PD's shared behavioral health specialist with Lake Oswego
- Drug drop-off event hosted with the assistance of the West Linn PD. Event occurred in April.
- Collected a large quantity of prescription and OTC drugs which were safely disposed of by WLPD.
- Met with outreach coordinator for teen-to-teen crisis support and helpline YouthLine
- In March, organized a group in partnership with SOLVE to volunteer at Mary S. Young
- Discussed town hall event for community

2022-2023 school year:

- Connected with community organization YouthLine about ways to support student mental health,
- learned about opportunity within district for QPR training and committed to reevaluating need for additional mental health resources
- Discussed transportation survey
- Learned about status of current draft of a city Communications Plan
- Advised Council with a youth recommendation for city Communications Plan
- Renewed connections with congruent Youth Councils around the state, allowing for opportunities to collaborate on state-wide priorities

2022 Challenges

- Technical issues with city email during March
- During the 2021-2022 school year, member absences and lack of quorum were challenges; bylaws
- were reviewed and roster was changed to reflect attendance policy, restoring quorum
- Led to "bulk-approval" of minutes, attendance review
- Discussions around some events, such as a youth town hall, were cut short by our summer break
- Would like to continue to re-commit to consistent communication of YAC consensus and discussions to Council to get input on and inform Council of current group priorities
- 2023 Council Goalsetting
- Prioritize the development of planning for recreational spaces—consider future of Waterfront

- Planning, keep youth interests in mind
- Consider infrastructure needs: commit to improving indoor spaces for recreation
- Examine city communication needs and further explore ways to collect youth input and/or make city decisions and services known to students
- Work to develop and approve a standardized and engaging Communications Plan
- Develop social media presence to improve communication about progress on events and decisions
- Maintain safe and accessible transportation throughout the city, also considering needs of students in their transportation routes

Any additional feedback to share with the City Council?

The YAC appreciates support of liaisons and engagement of City Council in requesting youth input on community items. One goal expressed during the 2022-23 school year is to work more closely with Council as an advisory body, and we plan to start consistently sending representatives to Council meetings when group consensus has been determined or with updates on meeting discussions. This school year, we will plan to send in-person representatives to the first Council meeting following our monthly YAC meeting starting in December.