

City of West Linn

Spill response program

EMERGENCY = Call 911

In the event of a hazardous material or waste release, fire, or emergency that is a danger to life, personnel health, or safety immediately call:

- **911;**
- **The West Linn Police Department if needed.**

NON-EMERGENCY

Reportable Spills - Oregon Department of Environmental Quality categorizes reportable spills as:

- any amount of oil to waters for the state;
- oil spills on land in excess of 42 gallons;
- hazardous materials that are equal to, or greater than quantity listed in the Code of Federal Regulations, 40 CFR Part 302 (List of Hazardous Substances & Reportable Quantities), and amendments adopted before July 1, 2002;
- **When it doubt, REPORT IT.**

In the event of a non-emergency spill or release to water, soil, or air call:

- During work hours call the City of West Linn: **503-722-5500**
- After Hours non-emergency number: **503-635-0238**

Be prepared to provide the following information when reporting a spill:

- location of the spill, an exact address or cross streets
- what material has been spilled
- estimated volume of material that spilled
- an initial assessment of the situation (have any drains been impacted, etc)
- how concentrated is the spilled material
- responsible party who spilled the material
- is anyone cleaning up the spill, if so, how
- Are there resource damages (e.g. dead fish or oiled birds)?
Contact information of person reporting the spill (name and phone number)

**CITY OF WEST LINN
PUBLIC WORKS DEPARTMENT
INCIDENT REPORT & CITIZEN INQUIRY FOR ILLICIT DISCHARGE/SPILLS**

DATE:	TIME:				
RECEIVED BY:					
NAME:		PHONE:			
ADDRESS:		PHONE:			
INCIDENT LOCATION:					
<i>ILLICIT DISCHARGE/SPILL CHARACTERISTICS:</i>					
PROPERTY DAMAGE:	NO	YES:			
INITIAL RESPONSE DATE:		TIME:	BY:		
PHOTO:	NO	YES	LOCATION OF PHOTO:		
<i>HOW DISCHARGE/SPILL WAS REMOVED:</i>					
INITIAL COMPLETION DATE:		TIME:			
<i>IF FURTHER ACTION REQUIRED, REFERRED TO:</i>					
FINAL COMPLETION DATE:		TIME:	BY:		